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ADOPTABLE
CHILDREN
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NY COUNCIL ON
ADOPTABLE
CHILDREN
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CHILDREN
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THE ADOPTION
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THREE RIVERS
ADOPTION COUNCIL
Pittsburgh, PA

Voice for Adoption

SPEAKING OUT FOR OUR NATION'S WAITING CHILDREN

Position Title: Executive Director
Reports to: The Board of Directors
Location: Washington, D.C.

Organization Description:

Voice for Adoption (VFA) is a national coalition of child welfare organizations focused on advocating for improved adoption laws and policies on behalf of the more than 100,000 children in foster care who are waiting to be adopted and the families who provide permanence to waiting children.

Experience and Qualification Requirements:

- Knowledge of the child welfare system, federal child welfare laws and funding streams affecting adoption and foster care
- Excellent written and oral communication skills; ability to develop and maintain relationships
- Strong policy analysis skills
- Experience with advocacy and governmental relations efforts
- Ability to work independently, prioritize tasks, and multi-task

Responsibilities include but are not limited to:

Leadership

- Guide the Board of Directors in developing and implementing a vision and strategic plan for the organization
- Represent the organization to enhance organization's community profile
- Work with Board of Directors to ensure fiscal health and success of the organization
- Participate in fundraising activities where appropriate
- Recruit, support and supervise student interns and volunteers
- Recruit and retain members

Advocacy

- Advocate to Congress about issues pertaining to adoption and foster care; maintain strong relationships with key Congressional staff working on child welfare
- Track and analyze the impact of federal legislation pertaining to adoption and foster care
- Work with other organizations to support or oppose federal legislation
- Initiate and develop partnerships and collaborative relationships with national and state-based organizations to advance the advocacy agenda

Education

- Inform membership and the general public of pending and developing legislation, and needed action, through various communications channels, including web site, email, social media, and conference calls
- Plan and execute VFA's yearly Portrait Project
- Present at conferences on issues pertaining to adoption and foster care

Voice for Adoption is currently a staff of one supported intermittently by Interns.
Salary is negotiable depending on qualifications
Requires Washington, DC metro residency
VFA is an equal opportunity employer

Please submit resumes and cover letters to: info@voice-for-adoption.org
Submission are due by August 17th, 2018

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